

# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

**Screening** will help to determine the relevance of proposals and decisions to equality, diversity, cohesion and integration and whether an **impact assessment** will be required.

<b>Directorate:</b> Environments and Neighbourhoods	<b>Service area:</b> Parks and Countryside
<b>Lead person:</b> Joanne Clough	<b>Contact number:</b> 3957400

**1. Title:**  
Is this a:

Strategy  
  Policy  
  Service  
  Function  
  Other

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Is this:

New/proposed  
  Already exists and is being reviewed  
  Is changing

(Please tick one of the above)

**2. Please provide a brief description of the policy/strategy/ service/function being screened:**

This EDCI relates to the renewal and extension of Ice cream, fast food and cut flower licences within Leeds parks.

These licences have been in existence for some years and are offered to traders via a competitive tender process with support from the procurement unit using the agreed LCC Procurement Procedure Rules. These licences is advertised via the approved procurement portal Yortender, are commercially and locally advertised so as to ensure the widest possible awareness of the opportunity to bid.

**3. Relevance to equality, diversity, cohesion and integration**

please tick the appropriate boxes

Question	Your answer
Does your strategy, policy, service or function affect service users, employees or the wider community?	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Does your proposals relate to areas where there are known inequalities?  (for example disabled peoples access to public transport, the gender pay gap, racist or homophobic bullying in schools, educational attainment of Gypsies and Travellers)	<input type="checkbox"/> <b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>
If you have answered <b>yes</b> to either of the above go to <b>question 4</b>  If you have answered <b>no</b> to either of the above go to <b>decision 3</b> in <b>question 5</b>	

**4. Considering equality, diversity, cohesion and integration**

Are you including equality, diversity, cohesion and integration as part of considerations within your future planning.  (you need to consider age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics)	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
If yes please provide details  We are following the agreed Procurement Policy Procedures of the council that seek to ensure EDCI matters are dealt with within the process. These licences are advertised via the approved procurement portal Yortender and are commercially advertised so as to ensure the widest possible awareness of the opportunity to bid.	

**5. Screening decision**

**Decision 1 – need to complete** an equality, diversity, cohesion and integration impact assessment.

if you have answered **yes** to either or both questions in 3 and **no** to question 4 you will need to complete an equality, diversity, cohesion and integration impact assessment.

When will you complete the impact assessment?

Date:

Who will lead the impact assessment?

Name and job title:

**Decision 2 – do not need** to complete an equality, diversity, cohesion and integration impact assessment

if you have answered **yes** either or both questions in 3 and **yes** to question 4 you do not need to complete an impact assessment.

**Please provide details**

There are no identified negative impacts arising from offering these licences. The opportunity to bid is managed via the approved processes of the council.

**Decision 3 – do not need** to complete an equality, diversity, cohesion and integration impact assessment

if you have answered **no** to either or both questions in 3 and **no** to question 4 you do not need to complete an impact assessment.

**Please provide details**

**Date screening completed**

October 23<sup>rd</sup> 2015